



RVG Educational Foundation

57, Lallubhai Shamaldas Marg, Andheri (West), Mumbai - 400 058

Mob.: +91 8655752551 / 8655752552

Email : admin@rvgef.org • Website : www.rvgef.org

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Ramakant Tibrewala
Ramprakash Bubna
Vinod Deora
Suresh Pansari
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Sunil Kumar Kabra
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Ajay Singhania

RVG/2026-27/Ren/Oct-01

13th July 2026

NOTICE FOR RENEWAL OF ADMISSION

(Term - 1st October 2026 to 31st March 2027)

&

(Term - 1st January 2027 to 31st March 2027)

Students are advised to note that the existing term will expire on 30th September 2026 & 31st December 2026.

The following students are **eligible** to apply for hostel renewal:

- **Newly Admitted Students (May 2026 – September 2026):** Eligible to apply for the October 2026 – March 2027 (6 Months) renewal term.
- **Renewed Students (May 2026 – December 2026):** Students who have opted for the 3-month extension are eligible to apply for the January 2027 – March 2027 (3 Months) renewal term.

Eligible students applying for **Renewal of term** are advised to refer the following carefully:

1. Online Renewal Application form shall be available on the Website www.rvgef.org under Login credential from Saturday, **1st August 2026 (11:00 am)** to Monday, **10th August 2026 (5.00 pm)**. Student(s) failing to apply within the above-mentioned time line shall not be eligible for renewal of admission.
2. Click on link - “**Admission Process**” on our website www.rvgef.org and refer to the “**Students Admission Login**” to the check ‘**Procedure for Renewal of Admission & Instructions**’
3. After Login in, click on “**Apply for Renewal of Admission**” for the Term **Oct-26 to Mar-27** or **Jan-27 to Mar-27**. Students will get pre-filled admission form in which students can make necessary changes by uploading relevant documents under relevant tabs.
4. On Submission of the form, any error/discrepancy/short coming shall be displayed on the screen and needs to be rectified immediately. After completing the rectification, submit the form. Post submission of the form, you will not be able to make any further changes.
5. If your application is incomplete, you will receive a notification via email and the Student Login Portal to complete it through Send **back for correction**.
6. After making the necessary changes, uploading the documents submit the renewal application form.
7. Under the system of evaluation, students not performing within the parameters and not following the **Rules & Regulations** of this institution shall not be permitted to renew their admission.

Madanlal Rajpuria Vidyarthi Griha

Agrawal Oswal Chhatrawas

Vijay Shrigopal Khetan Girls Hostel

Premlata Ramesh Chandra Sharma RVG Girls Hostel



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8. Incomplete forms will be rejected. Any documents yet to be submitted during your admission process needs to be submitted, failing which your renewal shall be kept on **hold / rejected**.

9. If a student does not renew the admission, he/she has to **vacate the hostel** as per below:

- **Renewed Students (May 2026 – August 2026):** Must vacate the hostel on or before **31st August 2026**.
- **Students with 1-Month Extension (September 2026):** Must vacate the hostel on or before 30th September 2026.
- **Renewed Students (May 2026 – December 2026) Continuing Until December:** Must vacate the hostel on or before 31st December 2026.

Important Note: Students are advised to pack all their belongings and keep all the required hostel vacating documents ready at least **3 days before their hostel vacating date** to ensure a smooth and hassle-free check-out process.

10. **Fees once paid shall not be refunded under any circumstances** (even in case of a student not using the facility for single day)

11. Stay beyond the hostel term expiry shall attract a penalty which will be decided by the Management.

12. In case of any change in a student's Articleship or any other information related to their profile, the student must inform the Institution by email within 3 days of the change. Failure to do so will result in a penalty of **₹ 500/-** being charged.

13. **Personality & Communication Skill Development Course (PCSDC):** If you have successfully completed PCSDC, attach photocopy of the certificate issued to you. If not, you will have to undertake that you shall complete the PCSDC Course on or before 30th April 2026 otherwise shall pay again Rs.2360/- (Including GST) (**Non-Refundable**) for the same.

14. **Fees payable by students of the respective hostels is as follow:**

Particulars	Madanlal Rajpuria Vidyarthi Griha	Agrawal Oswal Chhatrawas	Vijay Shrigopal Khetan Girls Hostel	Premalata Ramesh Chandra Sharma RVG Girls Hostel
October 2026 – March 2027 (6 Months / 152 Days)	₹51,000	₹57,000	₹39,000	₹57,000
January 2027 – March 2027 (3 Months / 90 Days)	₹25,500	₹28,500	₹19,500	₹28,500

Madanlal Rajpuria Vidyarthi Griha

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Note:

1. It is mandatory for the student to pay fees from his / her bank account only. Payment of fees from any third-party account will not be accepted.
2. The payment of fees to be done by **ONLINE** mode in favour of "RVG Educational Foundation" through **Payment Gateway** using the single payment link provided.
3. Students to ensure that multiple payments should not made. In case of any issue with confirmation of payment, please contact RVG Office.

Documents to be uploaded with renewal form, in following order whichever is applicable:

1. Renewal form and declaration duly complete & signed by the student.
2. True copy of the Articleship registration letter duly attested by the Principal (If there is any change in the employment)
3. True copy of Form 102 & 103 with acknowledgement from ICAI (In case of Transfer of Article ship)
4. True copy of Form No.109/104 with acknowledgement from ICAI (In case of Transfer of Articleship)
5. An undertaking from the local Guardian in the prescribed format
6. Letter from Chartered Accountant Firm in the prescribed form (Any variation is not acceptable.) OR **Articleship Completion Certificate or receipt, if your Articleship has been completed.**
7. PCSDC Certificate (if not uploaded under database).
8. Renewal Questionnaire.
9. Students health declaration & undertaking form.
10. Following documents to be submitted to RVG Office till **12th August 2026** during the office hours i.e. 11:00 am to 5:00 pm
 - I) Original LG Letter
 - II) Original CA Firm Letter or Articleship Completion Certificate or receipt
 - III) Students health declaration & undertaking form.

1) All renewal applications shall be scrutinized

2) Payment of fees does not guarantee confirmation of renewal of term

3) Renewal will be cancelled if dummy documents, intentionally edited documents are uploaded by any students during the renewal registration process.

4) RVG Zero Tolerance Policy: "RVG maintains a Zero Tolerance Policy towards any form of mischief, misbehavior, misconduct, or non-adherence to its rules and regulations.

RVG reserves the right to:

a. Take disciplinary action without notifying parents or local guardians.

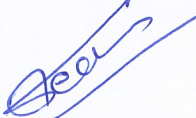
b. Initiate legal action against students.

c. Report student behavior to their firm.

d. Report student behavior to ICAI.

e. Students are advised to maintain proper decorum at the hostel premises and adhere to RVG's rules and regulations.

For RVG Educational Foundation,


Administrator



Madanlal Rajpuria Vidyarthi Griha

Vijay Shrigopal Khetan Girls Hostel

Agrawal Oswal Chhatrawas

Premlata Ramesh Chandra Sharma RVG Girls Hostel